Mr D Richards 3 Kirkfell Drive,

Head of Design High Lane,

nGAGE Specialist Recruitment Stockport, SK6 8JB

Flint Road, alexp3402@gmail.com

London L21 7GO 24th May 2016

Dear Mr Richards,

Graphic Designer

I am writing to apply for the job as a Graphic Designer as this is advertised on the Reed website. I have enclosed my CV so you can see my skills that I have acquired, my work experience, also my references.

I was first aware of the job when I was scrolling through the graphic designer jobs, it was at the top of the page and it immediately stood out to me with the use of capital letters. I have done a lot of research into the company and that you have been identifying ambitious owner or managers that are smaller but with the company’s help the businesses are not becoming market leaders. The job that I will be doing will be for the company is helping to create the portfolio for them.

I have been to university to do a graphics and illustration degree, I have been using the Adobe Creative Cloud suite, which is just an updated version of the CS6 suite, I can adapt and change so I get the full use of my abilities. I have managed to get to all of my deadlines, so if I needed to I could stay later to complete the work to the full. I am very interested in games and with their graphics so I know what to look for within the job. As I said before you can see my CV that I have attached to see my skillset in each different software as I have written this down.

My CV says that I have been in scouting and I am very enthusiastic with leadership and teamwork, I am currently a leader this therefore means that I can be biased on different arguments people have. I have also been to Canada for a year, this means that I can speak to people with different ethnicities and different cultural backgrounds this means that I will never judge them.

In my CV I have made sure that I have outlined my previous work experiences and references, this is because I enjoyed working with them and I know I have learnt a lot from it. I want to have the same amount of professionalism and work ethic as I did last time.

I hope that you will accept myself for the job as the Graphic Designer as I am looking forward to working with your company.

Yours Sincerely,

Alexander Parker alexp3402@gmail.com